



***SENIORSPLUS HAS EARNED THE BEST PLACE FOR WORKING PARENTS® BUSINESS DESIGNATION
IN RECOGNITION OF THEIR COMMITMENT TO SUPPORTING WORKING PARENTS
THROUGH THEIR FAMILY-FRIENDLY POLICIES AND PRACTICES.***



Care Coordinator
Full-time/Remote Position

We are currently seeking a Care Coordinator to join our team in the Kennebec, Lincoln & Knox County service areas.

If you enjoy working with older people and those with disabilities, and working from a home office in Maine, then come join the SeniorsPlus team!

The Care Coordinator will work for SeniorsPlus in the State of Maine to assist clients in making informed choices to live safely and independently in their communities.

Responsibilities Include:

- Coordinating care adhering to a philosophy of person centered, strength based, proactive planning while using a collaborative partnership approach and follows his/her applicable practice and ethical standards
- Completing psychosocial assessments, risk assessment, goal development, action plans, and back-up plans
- Adhering to contract requirements and current state program regulations in accomplishment of daily work
- Upholding the values of client respect, choice, access, dignity, quality, prevention and early detection
- Working with providers to gather information about Medicare or services supported by third party
- Insurers
- Ensuring evaluation of the effectiveness of the plan of care, making recommendations for care plan modifications and identifying barriers
- Adhering to all appropriate protocol related to face-to-face visits (home visits), including documentation and appropriate and timely communication for follow up

Minimum Qualifications:

- Bachelor's degree in health or social services required

- Minimum of one year in Social/Human/Community Services required
- Familiarity with the long-term care system a plus, strong computer and organizational skills required
- Valid Driver's License a Must
- Must receive favorable results from driver's license, reference, and criminal conviction background checks for any offer of employment.

Full Benefit Package/Pay:

- Thirteen paid holidays and generous Earned Benefit Time
- Health insurance
- Dental insurance
- Vision program
- Life and Accidental Death & Dismemberment Insurance
- Short Term Disability Insurance
- 403(b) Retirement Plan
- Employee Assistance Program (EAP)
- Pay: \$23.45-\$26.41/per hour (based on qualifications and experience).

Interested candidates should submit a letter of interest and resume to jobs@seniorsplus.org or:

Human Resources
SeniorsPlus
8 Falcon Road
Lewiston, ME 04240

SeniorsPlus is an Equal Opportunity Employer