



**Do you enjoy working with Older Adults and People with Disabilities?
Love managing a committed team of staff?
Do rules and regulations speak your language?**

Care Coordination Manager

SeniorsPlus is searching for a full-time, 40 hours/week, remote manager.

In the role of Care Coordination Manager, you:

- are responsible for the management of the day-to-day Care Coordination operations by overseeing a team of care coordinators and providing training and support to staff.
- work with other Care Coordination Managers to provide leadership and guidance across the Care Coordination team.
- will have a strong working knowledge of program regulations and policies and procedures to assure compliance.
- will have opportunities to enhance efficiency by identifying system and department challenges and recommending solutions.
- will role model excellent customer service through staff training, mentoring, monitoring and regular communication and feedback.
- will be assuring regulatory and financial compliance through daily management of information.

This team-oriented position will be responsible for the Southern Maine region.

Qualifications:

- LSW with three years direct supervisory or management experience in a medical or social service setting
- A minimum of three years community or facility-based service experience.
- Long Term Services and Supports and community-based programs experience a plus.

Interested candidates should submit a letter of interest including salary requirement, and resume to jobs@seniorsplus.org or:

Human Resources
SeniorsPlus
8 Falcon Road
Lewiston, ME 04240

SeniorsPlus is an Equal Opportunity Employee